



Colonial Services Board

Mental Health, Mental Retardation, and Substance Abuse Services

SERVING JAMES CITY AND YORK COUNTIES, POQUOSON AND WILLIAMSBURG

June 4, 2004

Mr. Thomas G. Sheppard, Jr., Chairman
York County Board of Supervisors
134 Stone Lake Court
Yorktown, VA 23693

Dear Mr. Sheppard:

At its meeting on June 1st, the Colonial Services Board voted unanimously to recommend that its four participating jurisdictions amend its board membership to reflect the jurisdictions' current proportional population. The suggested change will increase the total board membership by one, adding an additional member from James City County. The new recommended membership would then be as follows: James City County – 5 members; York County – 6 members; Williamsburg – 2 members; Poquoson – 2 members. This change is permitted by applicable state code.

Attached you will find a suggested resolution to effect this change. On behalf of the Services Board, I thank you for your consideration of this matter and recommend approval of this, or similar, resolution.

If you have any questions, please do not hesitate to contact the Board's Executive Director, Harris Daniel, at the numbers below.

Sincerely,

Janis C.L. MacQueston, Chairman
Colonial Services Board

/as
Enc.

xc: James O. McReynolds, York County Administrator
Harris W. Daniel, CSB Executive Director
Colonial Services Board Members